

**Privacy Notice for FCHS78.com
First Colonial High School
Class of 1978
Data-Directory Committee**

Our Privacy Principles:

- We do not sell collected member information.
- We do not allow those who are doing business on our behalf to use our member information for their own marketing purposes.
- We contractually require any organization providing products or services on our behalf to protect your information.
- We afford prospective and former members the same protections as existing members with respect to the use of personal information.

We are committed to protecting the personal information that you have entrusted to us.

This Privacy Notice explains what information we collect, when we share it and how we protect it. It covers all parties affiliated with the FCHS78.com website, members of the Committee and all “Class Members,” which includes class mates, teachers and patrons/friends of the FCHS Class of 1978. Protecting personal information and using it in a manner consistent with your expectations is a priority for everyone on the Data-Directory Committee.

Your personal information

In the course of providing you services and offering you products, we collect information from you in person, during telephone interviews and on written and other (online) forms you provide. We may also collect information about you from outside sources such as school yearbooks, previous reunion booklets, alumni directories, etc. Additionally, we maintain records of your information transactions with us.

Sharing with third parties

Within the Data-Directory Committee

Committee members often work together to offer the class members, teachers and friends a range of services. We may share information among ourselves about the services and information you maintain with us. We do this to serve you more efficiently and make it easier for us to locate you (if your information changes) or other members of the class who are identified as “missing.” For example, we may search for you online or work together as a team to locate you through family members or other connections you may have established over the years.

With companies not included in the Committee or FCHS78.com

We do not share any personal information about you or any of our members with third parties, except as permitted or required by law. For example, we may share information to comply with U.S. court orders.

We also share information with companies that work for us in providing you products and services. Such companies include printers, data processors and online bill payment service providers. These companies act on our behalf and are obligated to keep any information we share with them confidential.

From time to time, we may enter into agreements with companies that provide mail services to notify you of our products and services or other special promotions. As part of these agreements, we may share database-related information such as your name, address or phone number. These agreements require that your information be kept confidential and be used only for reasons agreed to by us.

Please be aware that third parties can always obtain your personal information from outside sources. This information could be used for solicitation purposes. We are making every effort as a non-business to secure that information on your behalf.

Keeping your information secure

We will access your personal information to service or maintain your data or to provide other services. We maintain physical, electronic and procedural safeguards that comply with federal regulations to guard your personal information.

Your privacy choices

Under certain circumstances, federal laws give you the right to instruct financial companies not to share some of your information. This is referred to as “opting out” of information sharing. For the purposes of the Data-Directory Committee, which is not a financial or other company, you may opt out of a direct marketing of products and services by the Committee or Class with whom you do not have a prior relationship. You may do this either by mailing, emailing or submitting your request online.

Contact the FCHS78 Data-Directory Committee

If you have questions concerning the privacy of your information, or if you need to correct information we have on file, please contact us at:

FCHS78 DATA-DIRECTORY
1340-1272 N GREAT NECK RD
SUITE 320
VIRGINIA BEACH, VA 23454
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[Submit Online](#)